

School Counseling Program

Roles and Responsibilities

- Provide individual and small group counseling for students with special needs. Special needs include, but are not limited to, students: with counseling on their Individual Educational Plan, who have been retained, with poor attendance, dealing with a crisis, with discipline referrals or difficulty with peer relationships.
- Conduct guidance sessions in the classroom to assist students at various developmental stages in developing life-long skills, e.g., problem solving, decision making, goal setting.
- Provide individual counseling sessions to help students deal with crisis intervention, transitional issues, and personal/family issues.
- Support and implement required retention procedures as stipulated in the Student Progression Plan. Counselors provide individual and small group counseling activities designed to address the needs of students who have been retained or are in danger of being retained, e.g. study skills, decision-making skills, and/or self-concept.
- Consult with parents/guardians and teachers, to assist in developing appropriate strategies and improve student behavior to promote academic achievement.
- Consult with students and parents/guardians to help them understand test information and options. Parent conferences are held to provide test interpretation.
- Provide students with career awareness information as it relates to decisions in preparing for middle school.
- Plan, coordinate and conduct school-wide student services activities, e.g. parent education groups, career awareness, and orientation and articulation activities.
- Provide academic support to classroom teachers by addressing student's skill levels at various developmental stages.
- Provides activities that support a comprehensive program based on standards and benchmarks for student skill development in the areas of academic achievement, personal/social growth, career/community awareness, and health and wellness.
- Provides individual, small group and classroom guidance activities.
- Provides individual and small group counseling.
- Consults with parents, teachers, administrators and community agencies.
- Collaborates with faculty, administrators and other student services team members.